

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
October 15, 2024**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, Melissa Hocker, Carla Mayer, John McConnell, Dennis Miller, Becky Pike and Jeff Silvernail

BOARD MEMBERS ABSENT: Julie Lochbaum

STAFF PRESENT: Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Melissa Cline, Sean Jacob, Susan Lassabe

GUESTS PRESENT: Dr. Maryellen Jensen

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Dr, Kirksville, Missouri. Chairman Don Crosby called the meeting to order at 6:00 p.m. after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

PRESENTATIONS: Greenwood Center Director, Dr. Maryellen Jensen, gave a presentation and update on the Greenwood Center.

MINUTES: Dennis moved to approve the minutes of the October board meeting. John seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Melissa Hocker-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye, Becky Pike-aye and Jeff Silvernail-aye.

FINANCIAL REPORTS FOR APPROVAL: Julie Atchley presented the financial statements for the previous month. Melissa Hocker moved to approve the statements as presented. Jeff seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Melissa Hocker-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye, Becky Pike-aye and Jeff Silvernail-aye.

FINANCIAL REPORTS INFORMATION ONLY: Julie Atchley presented the monthly funding report and a summary of individual funding requests for the previous month. Crystal presented the Partnership for Hope funding report for the previous month.

FUNDING REQUESTS: There are none at this time.

STAFF REPORTS:

- **EMPLOYEE RELATIONS REPORT:** Tiffany presented the employee relations report for the previous month.
- **TCM UPDATE:** Sean presented the TCM report for the previous month.
- **COMMUNITY LEARNING CENTER REPORT:** Melissa Cline presented the CLC report for the previous month.
- **EXECUTIVE DIRECTOR'S REPORT:** Crystal presented the Executive Director's report for the previous month.

OLD BUSINESS:

- **REPRESENTATIVE PAYEE ACCOUNT CHECK SIGNERS:** Melissa Hocker moved to add Tiffany as a check signer for the payee checking account and remove Crystal as a check signer. John seconded the motion,

which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Melissa Hocker-aye, Carla Mayer-aye, John McConnell-aye, Dennis Miller-aye, Becky Pike-aye and Jeff Silvernail-aye.

NEW BUSINESS: None

ANNOUNCEMENTS: The next board meeting Tuesday, December 17th at 6 p.m. Meeting adjourned at 7:20 p.m.

Respectfully submitted by:

Tiffany Busch, Executive Assistant

The foregoing minutes were approved by the SB40 Board on December 17, 2024.

Don Crosby, Board Chairman