

**Adair County SB40 Developmental Disability Board
Board of Directors Meeting
September 14, 2021**

MINUTES

BOARD MEMBERS PRESENT: Myra Collins, Don Crosby, Beverly Grubrich, Latrisha Hicks, Julie Lochbaum, Jeff Silvernail and Tyson Treasure

BOARD MEMBERS ABSENT: John McConnell and Dale Stone

STAFF PRESENT: Crystal Amini-Rad, Julie Atchley, Tiffany Busch, Melissa Cline, Tricia Fehr, Sean Jacob and Susan Lassabe

GUESTS PRESENT: Mikayla Eason & Mark Wouters; Learning Opportunities Quality Works

CALL TO ORDER: The Board convened at the SB40 Community Learning Center, 1107 Country Club Drive, Kirksville, Missouri. Chairman Don Crosby called the meeting to order after determining that a quorum was present and the proper notice of an open meeting was posted in compliance with RSMO 610.020 (Sunshine Law).

MINUTES APPROVED: A motion was made by Jeff to approve the minutes of the August board meeting. Myra seconded the motion, which was approved by the following vote: Myra Collins-aye, Don Crosby-aye, Beverly Grubrich-aye, Latrisha Hicks-aye, Julie Lochbaum-aye, Jeff Silvernail-aye and Tyson Treasure-aye.

FINANCIAL REPORTS: Julie Atchley presented the financial statements for August.

FUNDING REQUESTS/MONTHLY FUNDING REPORT: Julie presented the summary of individual funding requests for the previous month. They consisted primarily of transportation. Total funds approved were \$2,386 for the month. Jeff made a motion to approve the financial statements as presented. Beverly seconded the motion, which passed with the following vote: Myra Collins-aye, Don Crosby-aye, Beverly Grubrich-aye, Latrisha Hicks-aye, Julie Lochbaum-aye, Jeff Silvernail-aye and Tyson Treasure-aye.

EMPLOYEE RELATIONS REPORT: Tiffany reported that the annual staff retreat would be taking place tomorrow, September 15, 2021. The social committee has been working hard to plan this and it should be an exciting and educational day. Tiffany is working on finding a good 360 review survey about the organization for all employees to complete ahead of the Board retreat.

LOQW REPORT ON GRANT: Mark Wouters reported on the funding that was approved for LOQW by the Adair County SB40 board. One of the projects they are using the money for is purchasing internet hot spots for staff to use with clients. They are also using some of the money to have a commercial made for their company and to send staff to the APSE conference.

CASE STUDY: Tricia Fehr talked about working with an individual who is deaf and blind. He needs assistance to remain in his home and maintain his health and safety. Tricia is working on helping him get a communication device and a remote monitoring service and discovered Gray Matter Alliance, which has a system that would meet these needs and is highly customizable. This system will also help him communicate with other people and remind him to do certain tasks.

COMMUNITY LEARNING CENTER REPORT: Melissa Cline presented her report. Melissa shared a video clip of the Music Moves therapy class that was held at the Community Learning Center last week. The class was a lot of fun and everyone enjoyed it. The class will be held every other week.

We have started getting information out about the AmbassaDDA/Rs program and will hopefully have some people coming in to the program soon. We are also close to hiring a part time staff for the Center. We are continuing to work on a youth employment program.

EXECUTIVE DIRECTOR'S REPORT: Crystal presented her reports for the previous month.

OTHER BUSINESS/ANNOUNCEMENTS: The Direct Support Professional awards have been presented to all award recipients.

NEXT MEETING: The next regular board meeting will be held Tuesday, October 12, 2021 at 6 p.m. Meeting adjourned at 7:38 p.m.

Respectfully submitted by:

Tiffany Busch, Administrative/HR Manager

The foregoing minutes were approved by the SB40 Board on October 12, 2021.

Don Crosby, Board Chairman